

**Winter Park Memorial American Legion Auxiliary Unit 112
General Meeting Minutes**

June 14, 2011

The June general meeting of the American Legion Auxiliary Unit 112 was called to order at 7:25pm by President, Aunita Padgett. We began late because members were helping to unpack and assemble our new flag pole and stand. Aunita Padgett offered the invocation and Johanna Langis led the Pledge of Allegiance and Preamble to the Constitution of the American Legion Auxiliary. Johanna took the opportunity to conduct this evenings training feature on proper flag etiquette after our opening.

Members in attendance included:

Marge Berrios

Aunita Padgett

Nell Colbert

Joann Russell, guest

Johanna Langis

Nell confirmed that we have a quorum for this meeting. Aunita asked for permission to deviate from the printed agenda should the need arise and everyone agreed.

Aunita Padgett reported that the minutes from the last meeting that were emailed to all members and posted on the Unit's YahooGroups. Nell reported that our minutes are also being posted to the unit's new website (www.AmLegionAux112FL.com) Johanna Langis moved (seconded by Marge Berrios) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Treasurer's Report showing that we began May with \$727.80, received income of \$96.45 and had expenses of \$150.00; leaving us with a closing balance of \$674.25 as of May 31st. Nell reported that we have received no additional income since June 1 and had no expenses since the first of the month. Nell noted that there was an unbudgeted expense paid out during May for ribbons for the Poppy Poster contest for which we need approval. Nell explained that we received more than 65 entries for the poster contest and that when she and Aunita met to judge the entries, they agreed that 1st, 2nd and 3rd place ribbons should be purchased for the 5th graders, 1st place ribbons should be purchased for the 3rd and 4th grade winners and honorable mention ribbons should be purchased for everyone else who entered. Nell reported that the ribbons were purchased in time to be presented before the end of school but that we need to approve the expenditure because it was an unbudgeted expense. Marge Berrios moved (seconded by Johanna Langis) to approve the \$35.35 purchase for the ribbons already purchased and that the Treasurer's Report be approved as written and filed for audit. Motion carried. Nell reported that the Treasurer's Report was also emailed via the Unit's YahooGroups and was posted on the YahooGroups website.

Nell Colbert shared items of correspondence received this month including: additional information received about several resolutions that will be proposed at the upcoming Department convention, information on credentialing delegates and recent Goldenrod Chamber newsletters. Nell also shared the Secretary's notes from this month's Department Communiqué. Nell reminded everyone that the Communiqué is always posted on the Department of Florida Auxiliary website.

Information from the Post's Executive Board meeting held last week was shared with the members. Nell reported that the Post passed its budget for 2011-2012, including a line item to donate \$400 to Unit 112 to guarantee that we can send at least one girl to Girls State next summer.

COMMITTEE REPORTS:

- **Membership:** Nell reported that we still have not attained 100% of our membership goal as we currently have 14 members towards the goal of 16, putting us at 87% of goal. Joann Russell was introduced by Marge Berrios who recommended her for membership. Joann was unanimously approved for membership in Unit 112. However, Joann asked that her

membership application be held until such time as it can be processed as a 2012 member so that she doesn't have to pay dues for 2011 now and 2012 in another month.

- **Community Service:**
- **Children and Youth:** Aunita Padgett reported that the Post will be hosting Christmas in July in mid-July and asked for everyone to attend if possible.
- **Education:** Nell Colbert reminded everyone to bring in their Box Tops for Education and Campbell's soup can labels so that she can take them to Eastbrook Elementary. Nell also noted that we need to set a date to assemble the Reading Rockets packets before school starts. Aunita noted that we need to purchase plastic tubs to use for our school supply and food drives.
- **National Security:** Marge Berrios reported that she is continuing to process the coupons as she receives them and will be taking another batch to the Reserve Center after the Department convention. Marge reminded everyone to bring their grocery coupons each month.
- **Girls State:** Debi Shannon was supposed to attend the Girls State orientation with our delegate and alternate last weekend.
- **Poppy Distribution:** Aunita Padgett reported that we took in \$91.39 during our Poppy drive and announced that we will hold another drive in November. It was suggested that since it doesn't take more than two people to man the booth, that we plan several days of booths so that we can distribute more Poppies and raise more money towards our VA & R projects. Nell Colbert presented Aunita with copies of the certificates we presented to the students at Eastbrook Elementary who won our Poppy Poster contest. **Constitution and By Laws:** Nell Colbert reported that she has submitted our approved change to the Standing Rules to the Department Constitution and By-Laws Chairman per direction from Robin Briere.
- **Legislative:** Aunita Padgett reported that she continues to send emails and write letters to our legislators regarding issues important to Veterans. Aunita noted that she is forwarding emails that she receives from various organizations to Nell so that the information on where to write/email can be forwarded to our membership via the unit's YahooGroup.

OLD BUSINESS:

- **Friendly's** – Nell Colbert reported that we still have not received the commission check from our April Fun Night but explained that she is working with the restaurant to get this issue resolved. Nell noted that soon after our April event, the manager at the UCF store was transferred to another location and the person in their corporate office who was handling the marketing activities left the company so the new manager at the UCF store is working with a new marketing person to get our check to us. Nell reported that based on information obtained from the new manager at the UCF store, we should get a check for about \$70 for April and another check for about \$110 for the June event we held last week. Our next date is Thursday, August 11th. Nell also explained that Friendly's is changing their procedures for Fun Nights in that we will no longer get commission from every check during the 5-8pm time period but rather the commission will be paid only on those checks from customers who present a voucher we have provided them. The vouchers were not available when we were there in June but the manager agreed to call Nell as soon as they are available so that we have time to get them distributed.
- **Flag Pole** – Everyone unpacked the new flag pole before the meeting. We will need to attach our American flag and topper before the convention.
- **Reading Rockets** – Nell Colbert explained the project, noting that we will need to purchase the fiction and non-fiction books along with the Ziploc bags to assemble the packets for the school.

NEW BUSINESS:

- **Audit** – Nell Colbert explained the process for our financial review and Aunita Padgett appointed the Audit Committee members including Johanna Langis, Marge Berrios, Joann Russell and Aunita Padgett. It was agreed that our audit will be conducted on Saturday,

August 6th at 1pm at the Post. Aunita will double check with 2nd Vice Commander Dress to be sure that there will be space for us.

- **Budget** – Nell Colbert requested that we consider adding funding for some medals for 2011-2012 so that we can conduct an essay contest and present scholastic medals to the students at a school or two. Based on the information in the Emblem Sales catalog, medals would cost less than \$25 each. It was agreed that these programs should be added to what we do each year and that funds be budgeted as soon as the budget can be prepared after the Plans of Work are received from Department.
- **Collection tubs** – Aunita Padgett suggested that several members get together after the convention to price tubs that we can use for our school supply drive and food drive this fall. Aunita will coordinate.
- **Flag pole** – In that everyone was please with the new flag pole that we just received and because we still have funds available from the donation we received to purchase the original flag pole, stand, topper and cords, it was suggested that we consider replacing the pole on which the unit flag is held. Since the flag stand for the existing pole was new last year, it would not need to be replaced and the current topper and cords can be transferred to a new pole. We have \$35.35 left from the original purchase. A new pole like the one we just purchased is \$31.95 plus \$6.95 shipping so we would be \$3.55 short. In light of the time, we agreed to table this until our August meeting since our July meeting will be dedicated to our installation.

OTHER BUSINESS:

Everyone placed their loose change in our AEF pig and Aunita Padgett reminded everyone about the Department Convention being held at the Caribe Royale Resort June 23rd through 26th and encouraged everyone to attend.

With no further business, Aunita Padgett offered the benediction and closed the meeting at 8:35pm.

Respectfully submitted



Nell Colbert
Secretary-Treasurer

Minutes approved _____

Nell Colbert, Secretary _____

Aunita Padgett, President _____